



WOODBRIDGE TOWNSHIP SCHOOL DISTRICT

John F. Kennedy Memorial High School
200 Washington Avenue ~ Iselin, New Jersey 08830
Telephone: 732-602-8650 ~ Facsimile: 732-634-1112

Michael A. Cilento
Principal

December 1, 2017

Dear Parent/Guardian:

The New Jersey compulsory attendance laws require all students to attend school on a regular basis. A student may be excused for a religious observance, a death or serious illness in the immediate family, or a student accident or illness. Upon returning to school, your child must bring a note from you, or from the attending physician, explaining the reason for the **absence**. With a physician's note, the **absence** will be recorded as excused. Without this note, the **absence** will be considered **truancy** and credit will not be granted for make-up work. Students that accumulate two **truancies** will lose credit in all courses.

The Board of Education has established an attendance policy (Regulation 5113b) limiting the number of student **absences** from school or class. Verification from a licensed physician will be required for frequent **absences** due to illness. The consequences for excessive **absenteeism** from school or class will be the loss of credit for those courses affected. Please assist us by **strongly** encouraging your child to attend each and every class, each and every school day and to do so **punctually**.

If a student is going to be absent from school, a parent/guardian must call the **JFK Attendance Line (732-602-3509)** with the student's name, homeroom, grade and reason for **absence**. This number is open 24 hours.

Please send in a note if the student is absent from school.

Thank you for your anticipated cooperation in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Michael A. Cilento".

Michael A. Cilento
Principal

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★**NEW JERSEY GOVERNOR'S SCHOOL OF EXCELLENCE AWARD**★

- **Best Practice School ~ State of New Jersey**
- **A National Service Learning Leader School**