

# WOODBIDGE TOWNSHIP BOARD OF EDUCATION

## AGENDA

DECEMBER 15, 2011

1. Salute to Flag
2. Roll Call
3. Minutes to be Approved
  - A. November 17, 2011 - Regular Meeting
  - B. November 17, 2011 - Closed Session
4. Superintendent
5. Student Representative
6. Items for Discussion:
  - A. Policy and Planning
  - B. Curriculum
  - C. Finance and Insurance
  - D. Athletics and Extracurricular
  - E. Buildings and Grounds
  - F. Transportation
  - G. Cafeteria
7. Board Attorney
8. Old Business
9. New Business
10. Open Public Session
11. Closed Session
12. Personnel
13. Adjournment

December 15, 2011

The Superintendent of Schools presents the following recommendations:

1. That the Board of Education grant permission to allow the John F. Kennedy Memorial High School Marching Band to participate in the Marching Band Spring Trip to Washington DC, from April 11, 2012 through and including April 15, 2012, at no cost to the district, provided that all policies and regulations governing overnight trips are adhered to prior to and during the trip.
2. That the Board of Education approve the previously submitted list of Professional Development conferences for staff members, dated December 15, 2011.
3. That the Board of Education, as required by state law (partially reimbursable in state aid), approve the enrollment of the following disabled students in a Special School Year Program for 2011-2012, in accordance with their Individual Educational Programs (IEPs) as shown below:

| Case No.       | Recommended Placement    | Effective Date | Tuition                |
|----------------|--------------------------|----------------|------------------------|
| V0205-03-09-PD | Bayada Nurses            | 09/02/2011     | \$42.50/Hr.            |
| P0309-06-06-AU | Bayada Nurses            | 09/06/2011     | \$42.50/\$49.50<br>Hr. |
| H1109-03-09-PD | Bayada Nurses            | 09/07/2011     | \$42.50/Hr.            |
| V0611-03-06-PD | Bayada Nurses            | 09/08/2011     | \$42.50/Hr.            |
| A1112-16-09-ED | Bonnie Brae School       | 11/01/2011     | \$62,100.00            |
| A1111-16-09-ED | Middlesex County Academy | 11/21/2011     | \$29,340.00            |
| O1110-15-09-MD | Middlesex County Academy | 12/06/2011     | \$29,340.00            |

4. That a note be made in the minutes that the following out of district placements have been terminated for the 2011 – 2012 School Year:

| Case No.       | Recommended Placement     | Effective Date | Tuition     |
|----------------|---------------------------|----------------|-------------|
| A1112-16-09-ED | Bonnie Brae School        | 11/15/2011     | \$62,100.00 |
| A1111-16-09-ED | Middlesex County Academy  | 11/23/2011     | \$29,340.00 |
| E0802-13-09-ED | Morris Hills Board of Ed. | 11/23/2011     | \$46,679.64 |
| M0904-16-09-ED | East Mountain School      | 12/09/2011     | \$59,164.20 |

5. That the Board of Education amends the tuition/start date for the following student for the 2011-2012 School Year:

| Case No.    | Recommended Placement    | Effective Date | Tuition     |
|-------------|--------------------------|----------------|-------------|
| G1009-14-06 | Middlesex County Academy | 09/02/2011     | \$10,440.00 |

6. That the following out-of-district facilities be approved for home instruction services at the rate listed:

| *Teacher                  | Effective Date                | Number of Students | Total Hours | Amount   | Total Amount |
|---------------------------|-------------------------------|--------------------|-------------|----------|--------------|
| New Hope Foundation, Inc. | October 2011<br>November 2011 | 2                  | 14 Weeks    | \$450.00 | \$6,300.00   |
| Brookfield Schools        | November, 2011                | 3                  | 22          | \$33.47  | \$736.34     |
| Embrace Kids Foundation   | November 2011                 | 1                  | 1           | \$39.00  | \$39.00      |
| UMDNJ                     | October,<br>November 2011     | 1                  | 18          | \$55.00  | \$990.00     |

\* Subject to approval for employment from the New Jersey Department of Education. Employee shall be required to submit an authorization and certification form along with fingerprints for a criminal history background check as required by P. L. 1986,C.116.

December 15, 2011

7. That the Board of Education approve payment to Amy Dougherty, M.S., CCC-SLP to perform Augmentative Communication Evaluations at a rate of \$675.00/evaluation for the 2011-2012 school year. (Payment to be made from the Consultant Account #11-000-216-320-73-Z-AA-01.)
8. That the Board of Education approve payment to Cross County Clinical & Educational Services subject to review by the Board Attorney to perform a Speech-anguage Evaluation in a foreign language at a rate of \$770/evaluation. (Payment to be made from the Consultant Account #11-000-216-320-73-Z-AA-01.)
9. That Board of Education accept the bi-annual report of Harassment, Intimidation, and/or Bullying (HIB) for the period September 5, 2011, through and including December 14, 2011, as previously submitted.

I move for the adoption of the foregoing.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

The Policy and Planning Committee, on recommendation of the Superintendent of Schools, presents the following:

1. That the Board of Education adopt the attached resolution in appreciation to the Rotary Club of Woodbridge-Perth Amboy for their donation of dictionaries to the Grade 3 students of Oak Ridge Heights School #21.
2. That the Board of Education adopt the attached resolution commending Caroline Ehrlich for her participation in the Principal for a Day program.
3. That the Board of Education adopt the attached resolution commending Bernadette Sohler for her participation in the Principal for a Day program.
4. That the Board of Education adopt the attached resolution commending JFK High School teacher, Ricardo Viteri, for his selection to receive the 2011 BASF Science Education Grant.
5. That the Board of Education adopt the attached resolution proclaiming January as "School Board Recognition Month."
6. That the Board of Education approve Lynn Crest School #22 as an After Care site, effective February 1, 2011.
7. That the Board of Education adopt the attached student calendar for the 2012-2013 school year.
8. That the Board of Education adopt the following revised policy:  

#587 – School Nutrition
9. That the Board of Education authorize the establishment of a committee to assist in completing the District Performance Review (DPR) for the Quality Single Accountability Continuum (QSAC) as required by the State of New Jersey Department of Education, and that the Board of Education approve the appointment of the following staff members and Board member to serve on the QSAC Committee:

| <i>Name</i>          | <i>Position</i>   |
|----------------------|---|
| Lawrence G. Miloscia | Board Member  |
| Dr. John A. Crowe    | Superintendent of Schools                               |
| Lois Rotella         | Assistant Superintendent for Curriculum and Instruction |
| Joanne Shafer        | Director of Personnel Services                          |
| Julie Bair           | Director of Special Services                            |
| Dennis DeMarino      | Business Administrator/Board Secretary                  |
| Joseph D'Orsi        | Principal, Oak Ridge Heights School #21                 |
| Jared Ramage         | Principal, Iselin Middle School                         |
| Brian Geoffroy       | President, Woodbridge Township Education Association    |
| John Blasena         | Teacher, Woodbridge Middle School                       |
| Quinzell Bunch       | Teacher, Woodbridge High School                         |
| Sandor Csapo         | Teacher, Colonia High School                            |
| Tara Delgandio       | Teacher, Woodbridge High School                         |
| Michelle Hilarczyk   | Teacher, Iselin Middle School                           |
| Donna Jacobson       | Teacher, John F. Kennedy Memorial High School           |
| Barbara McCormick    | Teacher, Avenel Street School #4/5                      |
| Debjani Roy          | Support Person, Curriculum and Instruction              |
| Michael Tornambe     | Teacher, Claremont Avenue School #20                    |
| Scott Uribe          | Teacher, Avenel Middle School                           |

10. That the Board of Education adopt the following resolution to submit DPRs and Statement of Assurance for the New Jersey Quality Single Accountability Continuum (NJQSAC):

Whereas, the Woodbridge Township Board of Education in the County of Middlesex is undergoing evaluation under NJQSAC during the 2011-2012 school year, and

Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process, and

Whereas, the Woodbridge Township Board of Education in the County of Middlesex has reviewed the districts DPR responses and Statement of Assurance and hereby approves these documents.

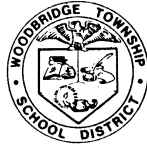
Now Therefore Be It Resolved, that the Woodbridge Township Board of Education does hereby authorize the Superintendent of Schools to submit the DPR and Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

I move for the adoption of the foregoing.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

# Resolution



*WHEREAS, the Rotary Club of Woodbridge-Perth Amboy has become a leading supporter of the Woodbridge Township school district; and*

*WHEREAS, the Rotary Club of Woodbridge-Perth Amboy has portrayed the best vestiges of support for a local school district; and*

*WHEREAS, the Rotary Club of Woodbridge-Perth Amboy has generously donated dictionaries to the entire class of third grade students at Oak Ridge Heights School #21; and*

*WHEREAS, the donations made by the Rotary Club of Woodbridge-Perth Amboy will be utilized by the students at Oak Ridge Heights School #21 for many years to come; and*

*WHEREAS, the Board of Education of the Township of Woodbridge wishes to publicly acknowledge the contributions made by the Rotary Club of Woodbridge-Perth Amboy to the school district.*

*NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Education of the Township of Woodbridge wish to extend their appreciation to the Rotary Club of Woodbridge-Perth Amboy for their support of the school district; and*

*BE IT FURTHER RESOLVED, that a copy of this resolution be spread on the minutes of the Board of Education and a copy forwarded to the Rotary Club of Woodbridge-Perth Amboy with a suitable expression of gratitude from the members of the Board of Education.*

# Resolution



***WHEREAS, Caroline Ehrlich** has performed a valuable service to the district by organizing the “Principal for a Day” program which was held on October 20, 2011; and*

***WHEREAS,** the “Principal for a Day” program was created to foster a relationship between local businesses and the school district; and*

***WHEREAS,** “Principal for a Day” provided the opportunity for business leaders to educate students about their careers and, in turn, presented an inside look at the quality of education offered in our schools; and*

***WHEREAS, Caroline Ehrlich** gave unstintingly of her time and energy to positively promote a joint partnership between local businesses and our school district; and*

***WHEREAS,** this accomplishment deserves recognition by not only the school district, but also the entire community; and*

***WHEREAS,** the Board of Education of the Township of Woodbridge wishes to publicly acknowledge the extraordinary service provided by **Caroline Ehrlich** to the school district.*

***NOW, THEREFORE, BE IT RESOLVED,** that the members of the Board of Education of the Township of Woodbridge extend their appreciation to **Caroline Ehrlich** for her support of the school district; and*

***BE IT FURTHER RESOLVED,** that a copy of this resolution be spread on the minutes of the Board of Education and a copy forwarded to **Caroline Ehrlich** with a suitable expression of gratitude from the members of the Board of Education.*

# Resolution



***WHEREAS, Bernadette Sohler** has performed a valuable service to the district by organizing the “Principal for a Day” program which was held on October 20, 2011; and*

***WHEREAS,** the “Principal for a Day” program was created to foster a relationship between local businesses and the school district; and*

***WHEREAS,** “Principal for a Day” provided the opportunity for business leaders to educate students about their careers and, in turn, presented an inside look at the quality of education offered in our schools; and*

***WHEREAS, Bernadette Sohler** gave unstintingly of her time and energy to positively promote a joint partnership between local businesses and our school district; and*

***WHEREAS,** this accomplishment deserves recognition by not only the school district, but also the entire community; and*

***WHEREAS,** the Board of Education of the Township of Woodbridge wishes to publicly acknowledge the extraordinary service provided by **Bernadette Sohler** to the school district.*

***NOW, THEREFORE, BE IT RESOLVED,** that the members of the Board of Education of the Township of Woodbridge extend their appreciation to **Bernadette Sohler** for her support of the school district; and*

***BE IT FURTHER RESOLVED,** that a copy of this resolution be spread on the minutes of the Board of Education and a copy forwarded to **Bernadette Sohler** with a suitable expression of gratitude from the members of the Board of Education.*

# Resolution



***WHEREAS, Ricardo Viteri, a teacher at John F. Kennedy Memorial High School, has been selected to receive the 2011 BASF Science Education Grant in the amount of \$5,000; and***

***WHEREAS, Mr. Viteri's project, "Mini Fish Farm," was one of ten proposals selected by the BASF Internal Science Education Grant Review Committee; and***

***WHEREAS, the grant was designed to inspire teachers to foster students' interest in the sciences; and***

***WHEREAS, this outstanding accomplishment brings honor and acclaim not only to the school district, but also to the entire community; and***

***WHEREAS, it is the desire of the members of the Board of Education of the Township of Woodbridge to express their congratulations to **Ricardo Viteri** for bringing this honor to John F. Kennedy Memorial High School, the school district, and the Township of Woodbridge.***

***NOW, THEREFORE, BE IT RESOLVED, that the gratitude and best wishes of the members of the Board of Education of the Township of Woodbridge be hereby expressed to **Ricardo Viteri**; and***

***BE IT FURTHER RESOLVED, that a copy of this resolution be spread on the minutes of the Board of Education of the Township of Woodbridge and a copy sent to John F. Kennedy Memorial High School with a suitable expression of the congratulations of the Board of Education for display at the school and a copy be forwarded to **Ricardo Viteri**.***

# Resolution



***WHEREAS,** the New Jersey State Board of Education, the New Jersey School Boards Association, and the National School Boards Association have declared January 2012 to be **School Board Recognition Month**, a time that all residents might acknowledge the contributions made by our local school board members; and*

***WHEREAS,** the Woodbridge Township Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and*

***WHEREAS,** the Woodbridge Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and*

***WHEREAS,** New Jersey's local school boards help determine community goals for the education of more than 1.2 million children in Kindergarten through Grade 12; and*

***WHEREAS,** New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and*

***WHEREAS,** school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and*

***WHEREAS,** boards of education provide accountability in the democratic system of governing the schools by communicating the needs of the school district to the public while impressing upon administrators the public's expectations for the school; and*

***WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in indicators such as class size, graduation rates, college entrance exam participation, entrance exam math scores, and Advanced Placement offerings and test scores.*

***NOW, THEREFORE, BE IT RESOLVED,** that the Woodbridge Township Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2012 as **School Board Recognition Month**; and*

***BE IT FURTHER RESOLVED,** that the Woodbridge Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.*

**WOODBRIIDGE TOWNSHIP SCHOOL DISTRICT  
STUDENT CALENDAR  
2012-2013 SCHOOL YEAR**

**DRAFT** (21)

**July 2012** No School

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

**Sep-2012**  
**5 First Day of School**  
 17-18 Rosh Hashanah  
 26 Yom Kippur

**January 2013**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

**August 2012** No School

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

**Oct-2012**  
 8 Employee Inservices  
 (No School for Students)

**February 2013**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 |    |    |

**Nov-2012**  
 5-9 Fall Recess  
 22-23 Thanksgiving Recess

**Dec-2012**  
 24-31 Winter Recess

**Jan-2013**  
 1 Winter Recess (continued)  
 21 M.L.King's Birthday

**September 2012**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

**Feb-2013**  
 15-18 Presidents' Birthdays

**Mar-2013**  
 29 Spring Recess

**Apr-2013**  
 1-5 Spring Recess (continued)

**March 2013**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

**October 2012**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

**May-2013**  
 27 Memorial Day







**Jun-2013**  
 26 Last Day of School

**April 2013**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 |    |    |    |

**November 2012**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 |    |

-  Holiday/Schools Closed
-  Early Dismissal - All  
(Minimum of 4 hours instruction for students)
-  Non-School Day / Students  
Work Day / Employees
-  Kindergarten Registration for  
2013-2014 School Year  
(If necessary, Kg. Reg. make-up dates  
will be Feb.19&20)
-  Early Dismissal/Elem.School Students  
Parent-Teacher Conf.(Oct.23,24,25,26)
-  Early Dismissal/High School Students  
Testing: Finals (Jan.30,31)

**May 2013**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

**December 2012**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

**June 2013**

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

**Scheduled Instructional Days: 180**

**3 Storm Days have been built in.** Unused storm days will be used to extend Spring Recess and/or Memorial Day recess.

Any additional inclement weather days will be made up during other vacation times at the discretion of the Board of Education.

# Policy

## Board of Education Woodbridge Township

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### #587 SCHOOL NUTRITION

- A. The Board of Education, or recognized school authority, recognizes that child and adolescent obesity has reached epidemic levels in the United States and that poor diet combined with the lack of physical activity negatively impacts on students' health, and their ability and motivation to learn. The Board is committed to:
1. Providing students with healthy and nutritious foods;
  2. Encouraging the consumption of fresh fruits and vegetables, low fat milk and whole grains;
  3. Supporting healthy eating through nutrition education;
  4. Encouraging students to select and consume all components of the school meal; and
  5. Providing students with the opportunity to engage in daily physical activity.
  6. Providing students with a Wellness Plan
- B. All reimbursable meals shall meet Federal nutrient standards as required by the U.S. Department of Agriculture Child Nutrition Program regulations. All items served as part of the After School Snack Program shall meet the standards as outlined within this policy.
- C. The following items may not be served, sold or given out as free promotion anywhere on school property at anytime before the end of the school day:
1. Foods of minimal nutritional value (FMNV) as defined by U.S. Department of Agriculture regulations;
  2. All food and beverage items listing sugar, in any form, as the first ingredient; and
  3. All forms of candy.
- D. Schools shall reduce the purchase of any products containing trans fats. (Federal labeling of trans fats on all food products is required by January 1, 2006.)
- E. All snacks and beverage items sold or served anywhere on school property during the school day, including items sold in a la carte lines, vending machines, snack bars, school stores and fundraisers or served in the reimbursable After School Snack Program, shall meet the following standards:
1. Based on manufacturers nutritional data or nutrient facts labels:
    - a. No more than eight grams of total fat per serving, with the exception of nuts and seeds;
    - b. No more than two grams of saturated fat per serving.
  2. All beverages shall not exceed 12 ounces, with the following exceptions:
    - a. Water;
    - b. Milk containing ~~two~~ one percent or less fat;
    - ~~c. Whole milk shall not exceed eight ounces.~~
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# Policy

## Board of Education Woodbridge Township

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3. In elementary schools:
  - a. 100 percent of all beverages offered shall be milk, water or 100 percent fruit or vegetable juices.
4. In middle and high schools:
  - a. At least 60 percent of all beverages offered, other than milk and water, shall be 100 percent fruit or vegetable juices;
  - b. No more than 40 percent of all ice cream/frozen desserts shall be allowed to exceed the above standards for sugar, fat, and saturated fat.
- F. Food and beverages served during special school celebrations or during curriculum related activities shall be exempt from this policy, with the exception of foods of minimal nutritional value as defined by USDA regulations.
- G. This policy does not apply to: medically authorized special needs diets pursuant to 7 CFR Part 210; school nurses using FMNVs during the course of providing health care to individual students; or special needs students whose Individualized Education Plan (IEP) indicates their use for behavior modification.
- H. Adequate time shall be allowed for student meal service and consumption. Schools shall provide a pleasant dining environment. The Board recommends that physical education or recess be scheduled before lunch whenever possible.
- I. This school district's curriculum shall incorporate nutrition education and physical activity consistent with the New Jersey Department of Education Core Curriculum Standards.
- J. The Board of Education is committed to promoting the Nutrition Policy with all food service personnel, teachers, nurses, coaches and other school administrative staff so they have the skills they need to implement this policy and promote healthy eating practices. The Board will work toward expanding awareness about this policy among students, parents, teachers and the community at large.

Reference: N.J.A.C. 2:36

Date adopted: 7/20/06

**DATE REVISED: 12/15/11**

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December 15, 2011

The Curriculum Committee, on recommendation of the Superintendent of Schools and the Assistant Superintendent for Curriculum and Instruction, presents the following:

1. That the Board of Education approve the previously submitted "Middle School Program of Studies" booklet for the 2012-2013 school year.
2. That the Board of Education approve the submission of Lafayette Estates School 25's Grant application in the amount of \$35,000 funded by The Braitmayer Foundation, Marion, MA.
3. That the Board of Education approve the formation of a District High School Honors Band for district band students from Colonia, John F. Kennedy Memorial and Woodbridge High Schools.
4. That the Board of Education approve payment not to exceed \$12,000 to Staff Development Workshops for 8 sessions of job-embedded professional literacy training during the 2011-2012 school year. This contract is awarded without competitive bidding as a "Professional Service under the provisions of the Public School Contract Law (N.J.S.A. 18A: 18A:-5). All services will be provided by a professional development specialist. (Payment will be from funded account.)
5. That the Board of Education approved payment not to exceed \$1,500 to Staff Development Workshops for two workshops for school administrators on the subject of "How to Effectively Supervise Teachers who are Implementing Writer's and Reader's Workshop" in March 2012. All services will be provided by a professional development services specialist. (Payment will be from funded account.)
6. That the Board of Education approve the Creative Curriculum Study Starters for the Preschool Disabled Program.
7. That the Board of Education approve Touch Math, a supplemental program, for the Autistic and Multiply Disabled students in the Special Education Program.
8. That the Board of Education approve Ed-Mark Reading, a supplemental program, for the Autistic and Multiply Disabled students in the Special Education Program.
9. That the Board of Education approve Recipe for Reading as a supplemental program for special needs students at the elementary level.
10. That the Board of Education approve the following textbook for the special education instructional program:

Attainment's Life Skills Readers

|                          |                            |         |
|--------------------------|----------------------------|---------|
| Craig Booth, Judi Kinney | (CMS-Life Skills, Gr.9-12) | \$59.00 |
| Attainment Company, Inc. |                            |         |
| P.O. Box 930160          |                            |         |
| Verona, WI 53593-0160    | 2005                       |         |

11. That the Board of Education approve the following supplemental books for the special education instructional program:

New Practice Readers, 3<sup>rd</sup> Edition, Books C, D

|                            |                         |         |
|----------------------------|-------------------------|---------|
| Anderson, Stone and Barton | (CMI English, Gr. 9-12) | \$19.95 |
| Phoenix Learning Resources |                         |         |
| 910 Church Street          |                         |         |
| Honesdale, PA 18431        | 2008                    |         |

December 15, 2011

Reading Milestones

Stephen P. Quigly

(Autism, Gr. 6-8)

\$14.00

Pro-Ed

8700 Shoal Creek Boulevard

Austin, TX 78757-6897

2001

12. That the Board of Education approve payment not to exceed \$500 to Kelly Williams to serve as a facilitator for the Strengthening Families Program at Ross Street School #11 during the 2011 – 2012 school year. (Payment will be upon voucher submitted from funded account # 20-004-100-600-12-L-00-00.)
13. That the Board of Education approve payment not to exceed \$500 each to Nancy Drumm and Lois Griffin to serve as facilitators for the Strengthening Families Program at Woodbine Avenue School #23 during the 2011 – 2012 school year. (Payment will be upon voucher submitted from funded account # 20-004-100-600-12-L-00-00.)
14. That the Board of Education approve the Professional Development Agreement with New Horizons and the Woodbridge Township School District for a 14 seat subscription in the amount of \$5,600 during the 2011-2012 school year. This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Public School Contract Law (N.J.S.A. 18A:18A-5) (Payment will be upon voucher submitted from funded account.)

I move for the adoption of the foregoing.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

December 15, 2011

The Finance and Insurance Committee, on recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, presents the following:

1. That the Board of Education accept the Comprehensive Annual Financial Report for the Fiscal Year, ended June 30, 2011, submitted by McEnerney, Brady & Company, LLC.
2. That the Board of Education take corrective action, as outlined in the attached plan, to assure that the Audit Recommendations are placed into effect.
3. That the Board of Education approves payment of the bills in the amount of \$11,184,546.37 and the Food Service Department bills in the amount of \$309,292.15.
4. That the amount of district taxes needed to meet the obligations of this Board for the next thirty-one day period, beginning January 1, 2012 is:  
 Requisition for Taxes for the General Fund in the amount of \$13,026,943.00 and for the Debt Service in the amount of \$370,930.00; totaling \$13,397,873.00,  
 and that the Township Council is hereby requested to place in the hands of the Treasurer of School Monies that amount by January 10, 2012.
5. That the Board of Education accept the Report of the Secretary for the month of November 2011.
6. That the Board of Education accept the attached Business Administrator/Board Secretary's Monthly Interest and Investment Report for the month of November 2011.
7. That the bookkeeping transfers pertaining to the 2011-12 budgetary accounts be approved as per the attached list.
8. That the Board of Education accept the previously submitted Report of the Treasurer for the months of October 2011 and November 2011, as it agrees with the Report of the Secretary.
9. That the members of the Board of Education certify that to the best of their knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
10. That the Board of Education readopt the 2011-12 School Year Budget changing the total from \$197,872,898.67 to \$197,876,598.67 to reflect the following:

|                                    |            |
|------------------------------------|------------|
| Ross Street BP Grant               | \$2,000.00 |
| Ross Street Youth Foundation Grant | \$1,700.00 |

11. That the Board of Education approve the following resolution.  
**WHEREAS**, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX© of the current NJSBAIG Bylaws; and  
**WHEREAS**, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and  
**WHEREAS**, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments.

December 15, 2011

**NOW, THEREFORE, BE IT RESOLVED**, that at a regular meeting of the Board of Education, Township of Woodbridge, County of Middlesex ,New Jersey, held on the 15<sup>th</sup> day of December, 2011, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

- 12. That the Board of Education approve the reinstatement of late buses for the middle schools and high schools commencing January 1, 2012 through April 30, 2012 at a cost of approximately \$9,721.08.

I move for the adoption of the foregoing.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

**RECOMMENDATIONS OF THE AUDITOR  
AND THE CORRECTIVE ACTIONS**

**STUDENT ACTIVITY and ATHLETIC FUNDS**

|                   |  |
|-------------------|--|
| Recommendation 1  | That backup supporting any expenditure be presented for audit. No payments should be made to PTO account and checks should have two signatures for School #25.   |
| Corrective Action | The Principal has been directed that all supporting documentation for expenditures be presented for audit and no payments be made to the PTO account. In addition, the Principal has been directed to assure that all checks have two authorized signatures. |
| Recommendation 2  | That any expenditure over \$1,000.00 should be approved by the Board of Education prior to spending, and invoices should contain expenditure details for Colonia Middle School.  |
| Corrective Action | The Principal has been directed to submit all expenditures over \$1,000.00 to the Business Administrator/Board Secretary for approval with itemized invoices for each purchase.  |
| Recommendation 3  | That cash receipts and disbursements should be posted correctly and bank reconciliation be properly prepared for JFK High School.  |
| Corrective Action | The Principal has been directed to post all cash receipts and disbursements correctly and bank reconciliation be properly prepared.  |

**MONTHLY INTEREST AND INVESTMENT REPORT**  
**For November 2011**

**2011-12 Budget Amount**

**500,000.00**

| <b><u>DATE</u></b> | <b><u>DESCRIPTION</u></b> | <b><u>AMOUNT</u></b> |
|--------------------|---------------------------|----------------------|
| 11/28/2011         | TD Bank                   | 10,906.66            |
| 11/30/2011         | Allegiance Bank           | 3,112.54             |
| 11/30/2011         | Provident Bank            | 1,855.34             |
|                    | Total Interest            | <b>15,874.54</b>     |
|                    | Prior Months' Interest    | 47,539.87            |
|                    | Year to Date              | <b>63,414.41</b>     |

| <b><u>INVESTMENTS OUTSTANDING:</u></b> |                          |                        | <b><u>ESTIMATED</u></b> |                        |
|--|--------------------------|------------------------|-------------------------|------------------------|
| <b><u>BANK</u></b>                     | <b><u>INVESTMENT</u></b> | <b><u>MATURITY</u></b> | <b><u>RATE</u></b>      | <b><u>INTEREST</u></b> |
| Allegiance Bank                        | 5,052,341.07             | Liquid                 | 0.75%                   | 3,157.71               |
| Provident Bank                         | 7,018,577.69             | Liquid                 | 0.35%                   | 2,047.09               |
|  | <u>12,070,918.76</u>     |                        |                         | <u>5,204.80</u>        |



December 15, 2011

The Athletics and Extracurricular Committee, on the recommendation of the Superintendent of Schools and the Assistant Superintendent for Curriculum and Instruction, presents the following:

1. That the Board of Education approve the following dates for the Ernest Dubay Community Track Meets at Woodbridge High School's stadium as listed below:

|                   |              |          |           |
|-------------------|--------------|----------|-----------|
| Elementary School | May 12, 2012 | Saturday | 9:00 a.m. |
|-------------------|--------------|----------|-----------|

|               |              |          |           |
|---------------|--------------|----------|-----------|
| Middle School | May 19, 2012 | Saturday | 9:00 a.m. |
|---------------|--------------|----------|-----------|

Rain Date:

|                   |              |          |           |
|-------------------|--------------|----------|-----------|
| Elementary/Middle | May 26, 2012 | Saturday | 9:00 a.m. |
|-------------------|--------------|----------|-----------|

I move for the adoption of the foregoing.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

December 15, 2011

The Buildings and Grounds Committee, on the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, presents the following:

1. That the Board of Education approve the following Change Order, GC-1, for Roof Project #3, Mawbey Street #1, Avenel Street #4/5, Ross Street #11, Lafayette Estates #25, Pennsylvania Avenue #27, Iselin Middle School, Woodbridge Middle School, Woodbridge High School, to Chris Anderson Roofing & Erecting Co., Inc., 575 Sayre Avenue, Perth Amboy, New Jersey 08861. This Change Order was reviewed and approved by Spieziele Architectural Group, Inc.

|            |  |             |
|------------|--|-------------|
| 1. PCO-1   | WHS – Provide material and labor to repair section of concrete deck at the canopy area.  | \$9,752.00  |
| 2. PCO-2   | WHS – Supply labor and material to re pair concrete areas of facia where spalling has occurred, repair underside of canopy, coate steel with rust inhibitor and apply bonding agent to all concrete areas being patched. | \$5,520.00  |
| 3. PCO-5R  | WHS – Furnish and install new exterior ladder to section between gym and auditorium.   | \$4,000.00  |
| 4. PCO-6R  | Avenel #4/5 – Supply and install Euclid Verticoat Supreme two-component trowel grade vertical wall concrete repair at the deteriorated wall surfacing.   | \$10,032.33 |
| 5. PCO-8R  | WHS – Provide material and labor for repairs to reduce ponding in two areas.   | \$2,700.00  |
| 6. PCO-9R2 | WHS – Supply labor and material to install new soffit at entryway.   | \$12,240.00 |
| 7. PCO-12R | WMS – Furnish material and labor to investigate and repair all drains and piping locations at auditorium.  | \$4,200.00  |
| 8. PCO-13  | WHS – <b>Credit</b> for repairs made to damaged conduit  | (\$244.30)  |
| 9. PCO-14  | WMS – Furnish labor and material to unclog 2 blocked drain pipes.  | \$2,518.16  |
| 10. PCO-15 | IMS – Provide material and labor to reduce zee spacing from 5' to 4' on center to enhance the system design and eliminate spalling.  | \$7,022.00  |
| 11. PCO-20 | WMS – Supply labor and material to remove 2 large stacks.  | \$1,475.40  |

**Total** **\$59,215.59**

2. That the Board of Education approve the following Change Order, GC-2, for Roof Project #3, Mawbey Street #1, Avenel Street #4/5, Ross Street #11, Lafayette Estates #25, Pennsylvania Avenue #27, Iselin Middle School, Woodbridge Middle School, Woodbridge High School, to Chris Anderson Roofing & Erecting Co., Inc., 575 Sayre Avenue, Perth Amboy, New Jersey 08861. This Change Order was reviewed and approved by Spieziele Architectural Group, Inc.

|             |   |               |
|-------------|---|---------------|
| 1. PCO-10R2 | WHS – Provide and install wall panels         | \$211,592.00  |
| 2. PCO-35   | <b>Credit</b> for unused portion of allowance | (\$16,000.00) |

**Total** **\$195,592.00**

3. That the Board of Education approve the following Change Order, GC-3, for Roof Project #3, Mawbey Street #1, Avenel Street #4/5, Ross Street #11, Lafayette Estates #25, Pennsylvania Avenue #27, Iselin Middle School, Woodbridge Middle School, Woodbridge High School, to Chris Anderson Roofing & Erecting Co., Inc., 575 Sayre Avenue, Perth Amboy, New Jersey 08861. This Change Order was reviewed and approved by Spieziele Architectural Group, Inc.

December 15, 2011

## 3. Continued

|     |   |   |                     |
|-----|---|---|---------------------|
| 1.  | PCO-3   | WHS – Furnish labor and material for under canopy repairs.                    | \$16,215.00         |
| 2.  | PCO-7R2   | WHS – Provide and install roof hatches.                                       | \$9,284.00          |
| 3.  | PCO-16R   | #27 – Supply material and labor to repair roof structure.                     | \$45,078.88         |
| 4.  | PCO-17R   | IMS – <b>Credit</b> for roof drains.  | (\$11,860.00)       |
| 5.  | PCO-18R   | WMS – Furnish and install drains and additional insulation.                   | \$13,772.00         |
| 6.  | PCO-19  | #27 – Supply and install supports for AC unit.                                | 1,573.00            |
| 7.  | PCO-21  | #27 – Provide material and labor to install APR roof.                         | \$1,562.00          |
| 8.  | PCO-22  | #27 – Perimeter edge detail.  | \$2,486.00          |
| 9.  | PCO-23  | #27 – Furnish material and labor for DOX plank edge repairs.                  | \$20,445.00         |
| 10. | PCO-24  | #27 – Provide material and labor to repair roof damage.                       | \$17,433.00         |
| 11. | PCO-25  | WHS – Temporary wing.   | \$37,054.00         |
| 12. | PCO-26  | WHS – Verticoat   | \$10,316.00         |
| 13. | PCO-27  | WHS – Supply material and labor to repair expansion joints.                   | \$814.00            |
| 14. | PCO-28  | WHS – Furnish labor and material to install roof drains and related work.     | \$6,353.70          |
| 15. | PCO-29  | WHS – Provide material and labor to repair unforeseen deck openings.          | \$2,920.50          |
| 16. | PCO-30  | WHS – Supply labor and material to install front canopies.                    | \$11,055.00         |
| 17. | PCO-31  | WMS – Furnish material and labor to install expansion joint (cafeteria roof). | \$1,518.00          |
| 18. | PCO-32  | WMS – Provide labor and material to repair leaks at upper roof.               | \$368.00            |
| 19. | PCO-33  | #25 – <b>Credit</b> for roof drains.  | (\$8,880.00)        |
| 20. | PCO-34  | <b>Credit</b> for cast iron boot removal.                                     | (\$15,200.00)       |
|     |   | <b>Total</b>  | <b>\$162,308.68</b> |
| 4.  | That the Board of Education approve the following Change Order, GC-3, for Roof Project #2, Ford Avenue #14, Indiana Avenue #18, Claremont Avenue #20, Lynn Crest #22, Robert Mascenik #26, Avenel Middle School, Fords Middle School, Colonia High School, to Pravco, Inc., 245 Wescott Drive, Rahway, New Jersey 07065. This Change Order was reviewed and approved by Spiezle Architectural Group, Inc. |   |                     |
| 1.  | PCO-3R  | FMS - Provide material and labor for additional deck repairs.                 | \$2,500.00          |
| 2.  | PCO-8   | FMS – Furnish labor and material to replace 6 defective roof hoods.           | \$10,590.54         |
| 3.  | PCO-9   | AMS - Supply and install additional wall panels at chimneys.                  | \$13,047.14         |
|     |   | <b>Total</b>  | <b>\$26,137.68</b>  |

December 15, 2011

5. That the Board of Education approve the following Change Order GC-2, for Roof Project #1, John F. Kennedy Memorial High School, Colonia Middle School, Port Reading School #9, Oak Ridge Heights School #21, Kennedy Park School #24, Matthew Jago School #28, to E.R. Barrett, Inc. 110 Paris Street, Newark, New Jersey 07105. This Change Order was reviewed and approved by Spiezle Architectural Group, Inc.

|  |               |
|--|---------------|
| 1. PCO-12a #24 - Material cost increase to upgrade adhesive .  | \$34,155.00   |
| 2. PCO-12b #28 – Material cost increase to upgrade adhesive.   | \$34,155.00   |
| 3. PCO-13R JFK – Provide and install drain piping and overflows at corridors.                                | \$9,151.00    |
| 4. PCO-14 CMS – Furnish and install additional wall panels.  | \$20,125.00   |
| 5. PCO-15 JFK – Supply and install roof drains and piping due To deck conditions.                            | \$73,899.00   |
| 6. PCO-16 #9 – Provide material and labor to install metal wall Panels at chimney due to existing condition. | \$8,000.00    |
| 7. PCO-17 #21 – Furnish and install additional soffit panels at APR.   | \$8,050.00    |
| 8. PCO-18 #9, #24, #28 – <b>Credit</b> for not replacing roof drains.  | (\$28,600.00) |
| 9.PCO-19 JFK - Supply labor and material to remove and reset chimney cap.                                    | \$4,370.00    |
| 10. PCO-12 #9 – Premium time to expedite completion.   | \$6,699.00    |
| 11. PCO-22 JFK – <b>Credit</b> for damages to items.   | (\$5,000.00)  |
| 12. PCO-23a #9 – <b>Credit</b> for unused portion of allowance.  | (\$8,750.00)  |
| 13. PCO-23b #21 – <b>Credit</b> for unused portion of allowance  | (\$8,750.00)  |
| 14. PCO-24 Supply and install additional flashing adjacent to existing wall panels and concrete.             | \$2,964.00    |
| 15. PCO-25 #9 – Provide material and labor for skylight and roof replacement at Media Center                 | \$53,000.00   |

**Total** **\$203,468.00**

6. That the Board of Education approve the following Change Order for Roof Project #2, Ford Avenue #14, Indiana Avenue #18, Claremont Avenue #20, Lynn Crest #22, Robert Mascenik #26, Avenel Middle School, Fords Middle School, Colonia High School, to Pravco, Inc., 245 Wescott Drive, Rahway, New Jersey 07065. This Change Order was reviewed and approved by Spiezle Architectural Group, Inc.

|   |             |
|---|-------------|
| 1. Install metal wall panels and caps at 3 chimneys at 3 elementary schools.  | \$12,215.10 |
| 2. Furnish and install aluminum wall panels on existing worn, cracked and deteriorated brick on CHS gymnasium walls and School #1 All Purpose Room walls. | \$37,075.48 |

**Total** **\$49,290.58**

I move for the adoption of the foregoing.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

December 15, 2011

The Transportation Committee, on recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, presents the following:

1. That the Board of Education approve the following temporary Fall Out of District route for the 2011/2012 school year to the vendor with the lowest quote, whose quote also met specifications, as follows:

|  |       |            |
|--|-------|------------|
| Woodbridge Checker                                   | Total | \$6,300.00 |
| 674 Amboy Avenue                                     |       |            |
| Woodbridge, NJ 07095                                 |       |            |
| Rt. FWHS-1 Woodbridge High School from S. Plainfield |       |            |
| 90 days @ \$70.00                                    |       |            |
| Effective 12/5/11                                    |       |            |

2. That the Board of Education approve the attached Report of the Completion of the School Bus Evacuation Drills.

I move for the adoption of the foregoing.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

| DRILL DATE | TIME    | SCHOOL       | ROUTE NO. | LOCATION                     | PRINCIPAL-DESIGNEE  |
|------------|---------|--------------|-----------|------------------------------|---------------------|
| 11/3/2011  | 2:20 PM | C. McCarrick | SMR2      | Cardinal McCarrick, S. Amboy | Gail Pulan          |
|            | 8:00 AM | St. Helena   | STH1      | St. Helena's, Edison, NJ     | Sister Mary Charles |
|            | 8:58 AM | #4/5         | E043      | Avenel St. School            | Yvette Esteves      |
|            | 8:58 AM | #4/5         | E044      |                              | Dara Kurlander      |
|            | 7:42 AM | Union Cath   | UC1       | Union Catholic               | James Reagan        |
|            | 7:35 AM | Bishop Ahr   | BA2       | Bishop Ahr                   | Brian Brogno        |
|            | 7:35 AM | Bishop Ahr   | BA3       |                              | Brian Brogno        |

December 15, 2011

The Cafeteria Committee, on recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, presents the following:

1. That the Board of Education approve the Service Agreement for point of purchase sales for the district's school breakfast and lunch program, at no cost to the district, to Lunch Byte Systems, Inc. 550 Latona Road, Building F, Rochester, New York 14626. (3 quotes received.)

I move for the adoption of the foregoing.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

**WOODBRIAGE TOWNSHIP BOARD OF EDUCATION**

AGENDA

DECEMBER 15, 2011

**Personnel Committee Recommendations**

December 15, 2011

The Personnel Committee, on recommendation of the Superintendent of Schools and the Director of Personnel Services, presents the following:

- 1. That the following resignations be accepted:

| <u>Name</u>      | <u>Assignment</u>              | <u>Years/Service</u> | <u>Effective</u> |
|------------------|--------------------------------|----------------------|------------------|
| Finer, Sarah     | Elem. Instr. Music (#19/22/11) | 6 years              | 1/31/12          |
| Huynh, Alexander | Physics, Colonia High          | 1 month              | 12/2/11          |

- 2a. That the Board of Education has been informed of the death of Edna Tabon, retired Learning Disabilities Teacher Consultant, who served faithfully and rendered valuable service to the Board of Education and to the children of the community. The sympathy of the Board of Education and the Administration is extended to the family of Edna Tabon and a note of passing shall be made in the minutes.
- 2b. That the Board of Education has been informed of the death of Dorothy Amory, retired Custodian, who served faithfully and rendered valuable service to the Board of Education and to the children of the community. The sympathy of the Board of Education and the Administration is extended to the family of Dorothy Amory and a note of passing shall be made in the minutes.
- 2c. That the Board of Education has been informed of the death of Bernice Danchisko, retired teacher, who served faithfully and rendered valuable service to the Board of Education and to the children of the community. The sympathy of the Board of Education and the Administration is extended to the family of Bernice Danchisko and a note of passing shall be made in the minutes.

- 3. That the following retirements be accepted with regret:

| <u>Name</u>           | <u>Assignment</u>                  | <u>Years/Service</u> | <u>Effective</u> |
|-----------------------|------------------------------------|----------------------|------------------|
| Antab, Pamela         | Elementary, Menlo Park             | 39 yrs.              | 6/30/12          |
| Arway, Rosemarie      | Cafeteria, Food Services           | 24 yrs., 1 mo.       | 9/30/12          |
| Bertscha, Lynn        | Math Staff Leader, Colonia MS      | 37 yrs.              | 6/30/12          |
| Bocchino, Frank       | Elem. Phys. Ed., Spec. Areas       | 43 yrs.              | 6/30/12          |
| Buggey, Gloria        | Math, Colonia MS                   | 42 yrs.              | 6/30/12          |
| Casey, Linda          | Elementary, Menlo Park             | 32 yrs.              | 6/30/12          |
| Ciardiello, Salvatore | Attendance Officer, Spec. Services | 28 yrs., 11 mos.     | 6/30/12          |
| Duane, Carolyn        | Lang. Arts, Iselin MS              | 41 yrs.              | 6/30/12          |
| Goldberg, Joyce       | ASI, Oak Ridge Hgts.               | 25 yrs.              | 6/30/12          |
| Hogrebe, Carol        | Speech, Colonia MS                 | 32 yrs.              | 6/30/12          |
| Jorgensen, Doreen     | Instr. Music, Woodbridge MS        | 32 yrs.              | 6/30/12          |
| Knoth, Deborah        | Spec. Ed., Avenel MS               | 32 yrs.              | 6/30/12          |
| Lund, Ruth            | Para-S, Matthew Jago               | 39 yrs., 7 mos.      | 4/30/12          |
| Olear, Dorothy        | Para-S, Iselin MS                  | 25 yrs.              | 6/30/12          |
| Raychel, Nancy        | Lang. Arts, Avenel MS              | 25 yrs.              | 6/30/12          |
| Rock, Patricia        | Media Spec., CMS/WMS/CHS           | 38 yrs.              | 6/30/12          |
| Toscano, John         | Guid. Dept. Supv., Woodbridge High | 44 yrs., 5 mos.      | 1/31/12          |

December 15, 2011

4. That the following resolutions of retirement be approved:

| <u>Name</u>      | <u>Years/Service</u> | <u>Position</u> |
|------------------|----------------------|-----------------|
| Brauer, Patricia | 12 years, 3 months   | Teacher         |
| McShane, Irene   | 23 years, 4 months   | School Nurse    |
| Morales, Karen   | 30 years             | Teacher         |

"WHEREAS, the above employees are retiring from active service in the public schools of Woodbridge Township after the number of years listed; and

WHEREAS, it is the desire of the members of the Board of Education of the Township of Woodbridge to express their appreciation for loyal and unselfish service during those years; therefore be it

RESOLVED, that the gratitude and best wishes of the members of the Board of Education of the Township of Woodbridge are hereby tendered to these employees in acknowledgment of the service they so faithfully and conscientiously rendered; and be it further

RESOLVED, that a copy of this resolution be spread on the minutes of the Board of Education, and a copy be sent to the above employees."

5. That the following be granted an unpaid personal leave of absence and/or maternity leave of absence pursuant to the conditions of the negotiated agreement and/or family leave of absence pursuant to New Jersey Family Leave Act No. N.J.S.A. 34:11,B-1 et.seq. or Federal Family Leave Act No. 29 U.S.C., Section 2601 et.seq.:

| <u>Name</u>          | <u>Assignment</u>                   | <u>Effective</u>   |
|----------------------|-------------------------------------|--------------------|
| % Abdo, Magdi        | Bilingual/Bicultural, Woodbine Ave. | 12/14/11 - 1/30/12 |
| * Catena, Patricia   | School Aide, Ross St.               | 1/1/12 - 2/22/12   |
| # Ilaria, Jennifer   | Spec. Ed., Fords Middle             | 12/23/11 - 1/26/12 |
| # O'Neill, Christina | Spec. Ed., Colonia High             | 3/5/12 - 4/15/12   |
| * Panko, Mary        | On Leave                            | 2/1/12 - 6/30/12   |
| * Renzi, Amanda      | On Leave                            | 1/1/12 - 6/30/12   |
| # Trener, Tracy      | On Leave                            | 12/22/11 - 1/3/12  |
| * White, Peggy       | School Aide, Claremont Ave.         | 11/30/11 - 2/1/12  |

# FMLA/NJFL  
\* Unpaid Personal  
% FMLA

6. That the following employees be approved at the salaries listed, due to level movement on the salary guide as per the negotiated agreement:

| <u>Name</u>         | <u>Assignment</u>               | <u>Effective</u> | <u>Rate/Hour</u> | <u>Annual Salary</u> |
|---------------------|---------------------------------|------------------|------------------|----------------------|
| Adams, Lillian      | Sec. (12), JFK High             | 1/1/12           | N/A              | 52,284.00            |
| Alba, Mary          | Bus Aide, Transportation        | 1/1/12           | 16.36            | 11,910.08#           |
| Arias, Francisca    | Bus Aide, Transportation        | 1/1/12           | 16.36            | 11,910.08#           |
| Barcellona, Karen   | Chf. I Sec., Menlo Park         | 1/16/12          | N/A              | 37,068.00            |
| Basso, Jacqueline   | Bus Aide, Transportation        | 1/1/12           | 16.36            | 11,910.08#           |
| Geiger, Elizabeth   | Chf. I Sec., Ford Ave.          | 1/1/12           | N/A              | 42,920.00            |
| Gluck, Susan        | Asst. Sec. (12), Spec. Services | 1/10/12          | N/A              | 43,597.00            |
| Kamenas, Stevenette | Bus Aide, Transportation        | 1/1/12           | 16.36            | 11,910.08#           |
| Keuscher, Nancy     | Asst. Sec. (12), Elem. Reg.     | 1/1/12           | N/A              | 40,408.00            |
| Palkovics, Doreen   | Chf. I Sec., Oak Ridge Hgts.    | 1/23/12          | N/A              | 39,019.00            |
| Smith, Celeste      | Chf. I Sec., Claremont Ave.     | 1/1/12           | N/A              | 45,847.00            |

# Salary for informational purposes only

December 15, 2011

7. TRANSFERS

CERTIFIED

| <u>Name</u> | <u>From</u>             | <u>To</u>              | <u>Effective</u> |
|-------------|-------------------------|------------------------|------------------|
| Puri, Mamta | Family Cons. Sci., JFK@ | Family Cons. Sci., JFK | 2/1/12           |

@ Leave Replacement

NON-CERTIFIED

| <u>Name</u>       | <u>From</u>        | <u>To</u>          | <u>Effective</u> |
|-------------------|--------------------|--------------------|------------------|
| Gadhia, Janakbala | Para-S, Lynn Crest | Para-S, Penn. Ave. | 12/8/11          |

8. That the following personnel be appointed for the 2011-2012, school year at the salary rate shown:

CERTIFIED

| <u>Name</u>         | <u>Effective Date</u> | <u>Credited Degree</u> | <u>Yrs./Exp.</u> | <u>Assigned Subj. Area</u> | <u>Bldg./Dept.</u> | <u>Spec. Prog. or Budget</u> | <u>Total Annual Salary Rate</u> |
|---------------------|-----------------------|------------------------|------------------|----------------------------|--------------------|------------------------------|---------------------------------|
| @ de Araujo, Rachel | 2/14/12               | B                      | 0                | Fam.Cons.Sci.              | JFK High           | Budget                       | 50,363.00                       |

@ Leave Replacement

NON-CERTIFIED

| <u>Name</u>           | <u>Effective</u> | <u>Assignment</u>         | <u>Replacing</u> | <u>Hourly Rate</u> | <u>Total Annual Salary Rate</u> |
|-----------------------|------------------|---------------------------|------------------|--------------------|---------------------------------|
| *** Campanella, Maria | 12/16/11         | Para-S, Mawbey St.        | Self             | 19.25              | 22,773.66#                      |
| *** Osetkowski, Renee | 12/16/11         | Para-S, Woodbridge High   | Self             | 21.67              | 25,636.52#                      |
| Vilichka, Jillian     | 12/16/11         | School Aide, Matthew Jago | Morgese          | 13.18              | 4,744.80#                       |

# Annual Salary for informational purposes only

\* Subject to approval for employment from the New Jersey Department of Education. The employee shall be required to submit an authorization and certification form along with fingerprints for a criminal history background check as required by N.J.S.A. 18A:6-7.1 et seq.

\*\*\* Reappointment

9. That the following home instructors be appointed at the rate of \$33.47 per hour: (Payment will be upon voucher submitted.)

| <u>Name</u>               | <u>Effective Date</u> | <u>Students</u> | <u>Total Weekly Hours</u> |
|---------------------------|-----------------------|-----------------|---------------------------|
| Anan, Maria               | 11/18/2011            | 1               | 10.00                     |
| Bode, Frank               | 12/8/2011             | 1               | 1.75                      |
| Carragino, Amy            | 11/30/2011            | 1               | 7.50                      |
| Christopher, James        | 11/17/2011            | 6               | 9.25                      |
| Corsano-Howard, Catherine | 11/17/2011            | 2               | 3.00                      |
| Crespo, Brenda            | 11/18/2011            | 4               | 8.50                      |
| Cuches, Walter            | 11/30/2011            | 1               | 1.75                      |
| Forbes, Michael           | 11/14/2011            | 4               | 8.00                      |
| Gyenes, Joseph            | 12/2/2011             | 1               | 1.25                      |
| Huber, Stacy              | 12/5/2011             | 1               | 7.50                      |
| Kenney, Joyce             | 11/17/2011            | 1               | 5.00                      |
| Larsen, Rosanne           | 11/14/2011            | 1               | 4.00                      |
| McCauley, Barbara         | 11/23/2011            | 2               | 2.50                      |
| Parisi, Karen             | 11/17/2011            | 2               | 3.00                      |
| Perry, Beverly            | 11/18/2011            | 3               | 6.50                      |
| Prochoren, Kathleen       | 11/17/2011            | 2               | 3.75                      |
| Risberg, Kathleen         | 11/17/2011            | 4               | 10.75                     |
| Ryan-Solop, Patricia      | 11/14/2011            | 3               | 5.00                      |
| Switek, Michael           | 11/30/2011            | 1               | 2.50                      |
| Tobia, Danielle           | 11/23/2011            | 2               | 3.75                      |
| Zirpolo, Janice           | 11/23/2011            | 4               | 6.00                      |

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- 10. That the Board of Education approve payment to the following staff members for professional development activities in English and Mathematics at the high schools listed below during the 2011-2012 school year. (Payment will be upon voucher submitted from funded account.)

| <u>School</u>          | <u>Name</u>          | <u>Salary</u> |
|------------------------|----------------------|---------------|
| Colonia High School    | Brennan, Linda       | 267.76        |
| Colonia High School    | Chen, Margaret       | 535.52        |
| Colonia High School    | Corrigan, Jennifer   | 535.52        |
| Colonia High School    | Csapo, Sandor        | 535.52        |
| Colonia High School    | Cuffe, Sean          | 267.76        |
| Colonia High School    | DiChiara, Cynthia    | 535.52        |
| Colonia High School    | Ercolino, Lisa       | 267.76        |
| Colonia High School    | Fidler, Megan        | 535.52        |
| Colonia High School    | Hutchinson, Daniel   | 267.76        |
| Colonia High School    | Kurowsky, Scott      | 535.52        |
| Colonia High School    | McNamara, Lindsay    | 535.52        |
| Colonia High School    | Navarro, Gaetana     | 535.52        |
| Colonia High School    | Rasimowicz, Brian    | 535.52        |
| Colonia High School    | Smyth, Melanie       | 535.52        |
| Colonia High School    | Tufts, Andrew        | 535.52        |
| J.F.K. High School     | Cice, Sarah          | 267.76        |
| J.F.K. High School     | Colon, MaryAnn       | 401.64        |
| J.F.K. High School     | Connell, Susan       | 401.64        |
| J.F.K. High School     | English, Rita        | 401.64        |
| J.F.K. High School     | Essig, Michael       | 334.70        |
| J.F.K. High School     | Koch, Matthew        | 267.76        |
| J.F.K. High School     | O'Brien, Kelliann    | 267.76        |
| J.F.K. High School     | Poltorak, Nicole     | 535.52        |
| J.F.K. High School     | Prusicki, Lindsay    | 535.52        |
| J.F.K. High School     | Root, Lynn           | 33.47         |
| J.F.K. High School     | Ryan, Colleen        | 468.58        |
| J.F.K. High School     | Seavy, Robert        | 468.58        |
| J.F.K. High School     | Silberberg, Jerilynn | 602.46        |
| J.F.K. High School     | Timinski, Jennifer   | 468.58        |
| J.F.K. High School     | York, Joseph         | 468.58        |
| Woodbridge High School | Braunsdorf, Edward   | 301.23        |
| Woodbridge High School | Bunch, Quienzell     | 301.23        |
| Woodbridge High School | Humphries, Erin      | 970.63        |
| Woodbridge High School | Kreisel, Judith      | 301.23        |
| Woodbridge High School | O'Halloran, Brian    | 970.63        |
| Woodbridge High School | Risberg, Kathleen    | 970.63        |
| Woodbridge High School | Russo, Brian         | 301.23        |
| Woodbridge High School | Smith, Matthew J.    | 301.23        |
| Woodbridge High School | Switek, Michael      | 301.23        |
| Woodbridge High School | VanHandel, Beth      | 301.23        |
| Woodbridge High School | Vignoli, Robert      | 301.23        |
| Woodbridge High School | Wauters, Jennifer    | 301.23        |
| Woodbridge High School | Winard, Adele        | 1,271.86      |

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- 11. That a note be made in the minutes correcting the salaries of the staff members listed below serving as members of the I&RS Committee during the 2011-2012 school year at the designated salary noted below. (Payment will be upon voucher submitted from account #11-401-100-100-29-Z-AC-00) (These salaries supersede salaries listed on the September 15, 2011 Personnel Agenda, Item #16)

| <u>School</u>    | <u>Teacher</u>    | <u>Salary</u> |
|------------------|-------------------|---------------|
| Claremont Avenue | *Liquori, Jessica | 600.00        |
| Claremont Avenue | Marrone, Jodi     | 600.00        |
| Claremont Avenue | *Suto, Shannon    | 600.00        |

\*Replacing Debra Enright and Denyse Giannone who shall not receive payment for same (September 15, 2011 Personnel Agenda, Item #16)

- 12. That the Board of Education approve payment, not to exceed \$5,000 to Joseph Masperi for professional development activities as the Webmaster of the Title I web site for the 2011-2012 school year. (Payment will be upon voucher submitted from the funded account.)

- 13. That the Board of Education approve payment to the following staff member to develop, prepare, and run workshops for the parents enrolled in the Title I program. (Payment will be upon voucher submitted from funded account #20-230-100-101-12-F-00-00.)

| <u>Name</u>  | <u>Hours</u> | <u>Rate/Hr</u> | <u>Salary</u> |
|--------------|--------------|----------------|---------------|
| Radzik, John | 50           | 33.47          | 1673.50       |

- 14. That the Board of Education approve payment to the following staff member to prepare children's programs and activities to run concurrently with the Title I parent workshops. (Payment will be upon voucher submitted from funded account #20-230-100-101-12-F-00-00.)

| <u>Name</u>        | <u>Hours</u> | <u>Rate/Hr</u> | <u>Salary</u> |
|--------------------|--------------|----------------|---------------|
| McCormick, Barbara | 20           | 33.47          | 669.40        |

- 15. That the Board of Education approve payment to the following staff members to assist in a series of three workshops for parents and families of children enrolled in the Title I program. (Payment will be upon voucher submitted from funded account #20-230-100-101-12-F-00-00.)

| <u>Name</u>         | <u>Hours</u> | <u>Rate/Hr</u> | <u>Salary</u> |
|---------------------|--------------|----------------|---------------|
| Arva, Susan         | 9            | 33.47          | 301.23        |
| Savoia, Paul        | 9            | 33.47          | 301.23        |
| Schettini, Jennifer | 9            | 33.47          | 301.23        |

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- 16. That the Board of Education approve payment to the following staff member to develop, prepare and run a series of workshops for parents and families of students participating in the Title III Bilingual Connections program. (Payment will be upon voucher submitted from funded account #20-245-100-101-12-F-00-00.)

| <u>Name</u>  | <u>Hours</u> | <u>Rate/Hr.</u> | <u>Salary</u> |
|--------------|--------------|-----------------|---------------|
| Roy, Debjani | 60           | 33.47           | 2,008.20      |

- 17. That the Board of Education approve payment to the following staff member to prepare a series of programs and activities for children enrolled in a Title III program to run concurrently with the Title III parent workshops. (Payment will be upon voucher submitted from funded account #20-245-100-101-12-F-00-00.)

| <u>Name</u>      | <u>Hours</u> | <u>Rate/Hr.</u> | <u>Salary</u> |
|------------------|--------------|-----------------|---------------|
| Saraiva, Melissa | 17           | 33.47           | 568.99        |

- 18. That the Board of Education approve payment to the following staff members to serve as instructors for the Strengthening Families Program at Ross Street School #11 during the 2011 – 2012 school year. (Payment will be upon voucher submitted from funded account # 20-004-100-600-12-L-00-00.)

| <u>Teacher</u>       | <u>Salary</u> |
|----------------------|---------------|
| Benjamin, Nicole     | 500.00        |
| Soberanis, Deborah   | 500.00        |
| Stefanicha, Patricia | 500.00        |

- 19. That the Board of Education approve payment to the following staff members to serve as instructors for the Strengthening Families Program at Woodbine Avenue School #23 during the 2011 – 2012 school year. (Payment will be upon voucher submitted from funded account # 20-004-100-600-12-L-00-00.)

| <u>Teacher</u>   | <u>Salary</u> |
|------------------|---------------|
| Acheson, Amanda  | 500.00        |
| Basil, Allyson   | 500.00        |
| Benjamin, Nicole | 500.00        |

- 20. That a note be made in the minutes that Robert Hugelmeyer resigned from his position as Head Coach Boys' Volleyball at JFK High School at the end of the 2011-2012 season.

- 21. That a note be made in the minutes that Michael Veth resigned from his position as Assistant Girls' Spring Track Coach at Colonia High School at the end of the 2011-2012 season.

- 22. That a note be made in the minutes that Franco Caruso resigned from his position as Girls' Junior Varsity Soccer Coach at John F. Kennedy High School at the end of the 2011-2012 season.

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23. That the following extra-curricular activities be approved for the 2011-2012 school year:

| <u>School</u>       | <u>Name</u>       | <u>Activity</u>         | <u>Salary</u> |
|---------------------|-------------------|-------------------------|---------------|
| Colonia High School | Jeffrey Grose     | Art & Lit. Club Advisor | 1,012.00      |
| Kennedy Park School | Judy Passarelli   | Safety Patrol Advisor   | 1,012.00*     |
| Kennedy Park School | Michelle Ginfrida | Student Council.Co-Adv. | 506.00*       |
| Kennedy Park School | Monica Sepa       | Student Council Co-Adv. | 506.00*       |

\*Funded through PTO

24. That a note be made in the minutes that Alexander Huynh did not accept the extra-curricular activity of Technology Club Advisor, Colonia High School, for the 2011-2012 school year, and will not be paid for same. (Personnel Agenda 11/17/11, Item 21).

25. That a note be made in the minutes rescinding item #12, in its entirety, Personnel Agenda 11/17/11. (Woodbridge High School extra-curricular).

26. That the Board of Education approve the appointment of Dennis DeMarino, Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.) according to the State of New Jersey, Department of the Treasury, Affirmative Action Office. The P.A.C.O. is the liaison official for matters concerning P.L. 1975, C 127 (NJAC 17:27), which concerns bidders, contracts, etc.

27. That the following temporary employees be approved for the 2011-2012 school year:

Substitute Bus Driver

Benedicks, Lisa

Substitute School Aide

Lebreault, Sonia

Substitute Paraprofessional

Davidson, Mary

Lebreault, Sonia

Lehman, Randi

Masperi, Sarah

Stevenson, William

Vilichka, Jillian

Vitale, Diana

Substitute School Nurse

McShane, Irene

Substitute Secretary

Cracchiolo, Teresa

Lehman, Randi

Masperi, Sarah

Vilichka, Jillian

Vitale, Diana

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28. That the Board of Education approve the suspension, with pay, of employee, Linda Rothenberg, retroactively from December 5, 2011, through December 9, 2011.
29. That the previously submitted list of Administrators, dated December 15, 2011, be approved at the salaries listed retroactive for the 2010-2011 school year.
30. That the previously submitted list of Administrators, dated December 15, 2011, be approved for the 2011-2012 school year at the salaries listed.
31. That the Board of Education hereby approves a payment to employee Marilyn Mitchell, which payment shall represent a resolution and settlement to W.T.E.A Grievance A-11-01.

I move for the adoption of the foregoing.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_